

Minutes for April 8, 2025 (DRAFT)

Library Board Meeting
Jemez Springs Public Library

Members Present via Zoom: Hailey Cooper, Gracie Johnson, Kellie Primm

Members Present in Person: Heather Gutierrez, Amanda Lewis, Barbara Stone

Members Absent: None

Presiding: Barbara Stone, Library Board President

Friends of the Library Presence: Suzanne Swetnam

1. **Call to Order:** The meeting was called to order at 6:02 p.m.

2. **Approval of March 2025 meeting minutes**

Hailey moved and Heather seconded that the March 11, 2025 meeting minutes be approved.

Action taken: The March 2025 meeting minutes were unanimously approved.

3. **Librarian's Report**

The Librarian Notes review of March 2025 was available for review. The written Librarian Notes provided to Board members are typically a part of these minutes and are also posted to the Library Board page of jsplibrary.org under the heading of Meetings. As Janet Phillips, the library's director, has retired, Amanda Lewis provided input regarding Janet's notes. Comments during the librarian's report included:

- Three individuals involved with the library have been trained to handle front desk operations: Kaylee, Roz and Damian. Nancy Swenson can assist as well and can be trained in the future.
- Amanda now has an email associated with the library as follows: amanda.lewis@jsplibrary.org. This will allow more direct and private contact with her vs. the general library email.

Action taken: Include the Librarian Notes for March 2025, in the April Board minutes to be posted on the Library Board page.

4. **FOL Report**

Suzanne shared the following:

- The Duck Race ducks will be available for sale through the Farmer's Market.

- Coordination with Hailey on Earth Day activities continue as Tom Swetnam's book signing on April 5 was cancelled due to the weather. He will now be giving his talk on Earth Day, April 26 at 2:00 p.m., and book-signing will occur then. The FOL is working on tax status to order more books for fund-raising for the library.
- The FOL are looking toward multiple membership drives next year in anticipation of reduced governmental funds available to libraries.
- Unrestricted funds are typically provided to the Village at this time of year. They plan to give \$6,000-\$8000 to the Village but will hold off for a short period of time unless the funds are needed now.

5. Comments

- Seeds will be given away during Earth Day activities. There will be a request made to those taking seeds to write down what is taken so that seeds can be replaced.
- Garden tools and soil sensors are available as kits to check out for use at the library.
- One of the shelves in the children's book area fell and concern with safety was expressed. Discussion regarding funds available to use to replace all the children's room bookshelves was discussed.
- Funds have been allocated for work on the front and back porches. The front stairs also need work.
- Attendees were encouraged to participate in the talk on May 3 at 2:00 p.m. regarding a community services page to work toward meeting goals of the 2023-2026 strategic plan. Damian will be giving the talk.
- An update on the library director position was provided with one of the applicants being offered the position and has accepted the offer with a proposed start date of May 15. The Village trustees must approve the applicant prior to the offer being official. The applicant is looking for housing in the area.
- There were no public attendees.

6. Next meeting

May 13, 2025, 6 p.m. via zoom.

7. Adjournment

Action taken: The meeting was adjourned at 6:34 p.m.